



Exhibit Booking Procedure

- Registrations taken online on a first-come, first-served basis, with priority for Sustaining Corporate members until January 21st 2012.
- Refer to online exhibit floor plan to determine preferred booth location. Indicate booth location preference when registering online.
- Exhibit space can be reserved until full payment received, for a maximum of 30 days after initial expression of interest.
- Payment (VISA, MasterCard, Amex or cheque payable to "ITS Canada") must be received at ITS Canada prior to the expiration of the 30-day period.
- The exhibit floor plan will continually be updated online at: www.itscanada.ca/Quebec2012. Exhibitors are encouraged to make payments early to maximize their profile.

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* Each exhibit booth includes one full conference registration, with access for one representative to the exhibit floor, technical sessions, breakfast, lunch and breaks each day, as well as the welcome reception and banquet.

Exhibit Booth (21 Available) \$1,800 + Tax

Exhibit fees include:

- 10' wide x 8' deep booth space
- Pipe and drape dividers between booths
- One 6' table, draped/skirted; one chair
- One electrical outlet
- Onsite security when floor closed
- One full conference registration including all events*

All exhibitors must provide proof of valid liability insurance coverage with their booking.

Notes:

- Sustaining Corporate members have priority until January 21, 2012
- Cancellations after April 16, 2012 will not be refunded
- ITS Canada reserves the right to cancel an exhibitor registration and to relocate or change booths for operational needs

Exhibit Booth Personnel \$250 + Tax

Includes exhibit floor access and:

- Breakfast, lunch and breaks (Mon-Tues)
- Sunday Reception

Notes:

- No access to technical sessions (will be strictly enforced)
- Banquet ticket not included but available for extra cost of \$130 + HST

Schedule

Set-up:

Sunday, June 10th 10:00 a.m. to 5:00 p.m.

Tear-down:

Tuesday, June 12th 3:30 p.m. to 5:00 p.m.

Exhibition opens:

Welcome Reception on Exhibit Floor *following Annual General Meeting*
 Sunday, June 10th 6:00 p.m. to 8:00 p.m.

Exhibition hours:

Monday, June 11th 7:30 a.m. to 6:00 p.m.

Tuesday, June 12th 7:30 a.m. to 3:30 p.m.

Exhibit Floor Plan

